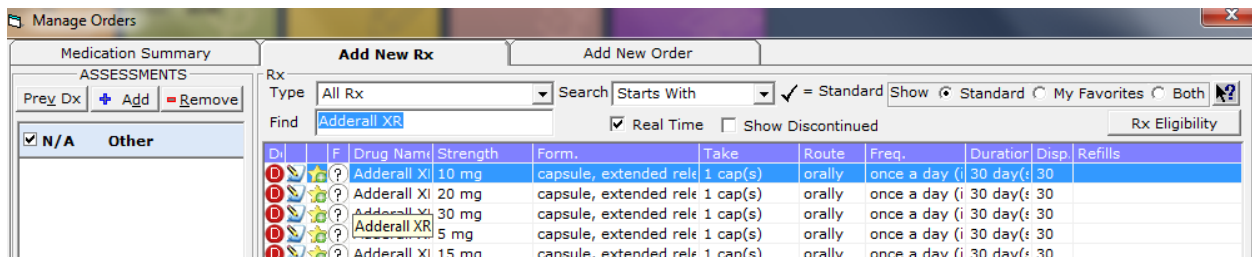


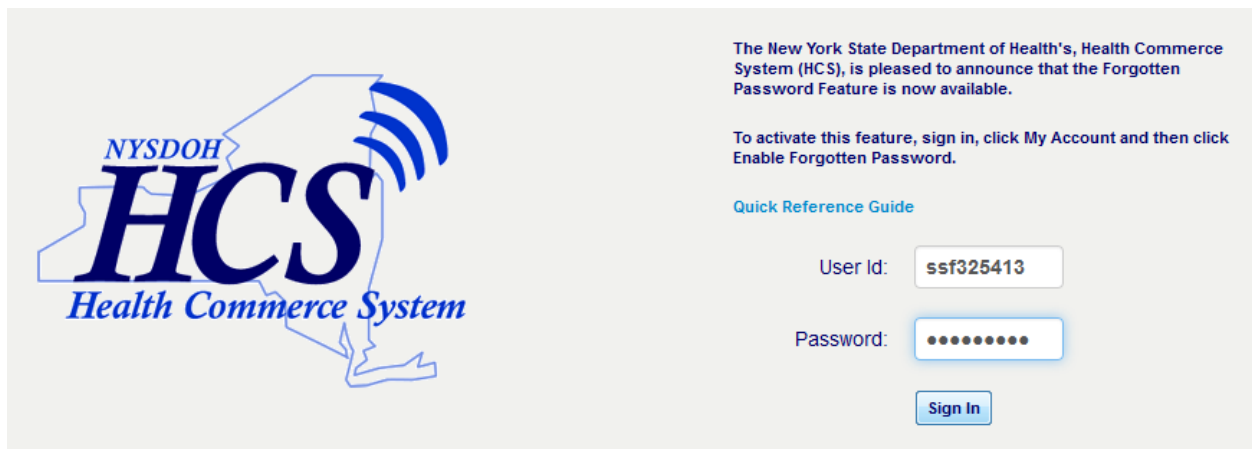
# i-Stop Instructions

For all controlled substances we must consult the registry, and record the information on the chart.

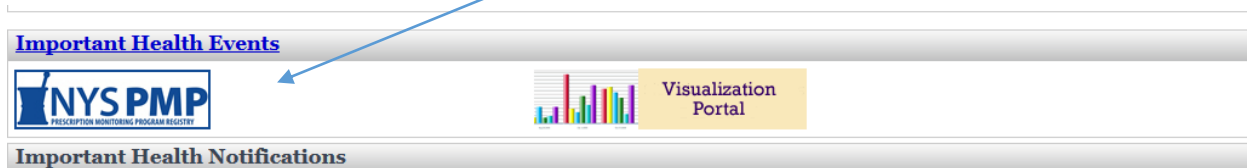
Pick the medication you wish to prescribe



1. Go to the NYS Web site: <https://commerce.health.state.ny.us> (same site as NYSIIS)



2. Log in and click on NYS PMP



3. Fill out information and say yes

### PATIENT SEARCH

By clicking "Yes" below, you attest that you will abide by the guidelines for use of this registry in accordance with the New York State Public Health Law. Click [here](#) to review these guidelines.

Keeping your DEA number(s) up to date on the [My DEA Numbers](#) page will enable the separation of your prescriptions from others' in the search results.

#### Required Patient Information:

First Name\*:   
Last Name\*:   
Sex\*:  Female  Male  
Birth Date\*: 05 ▾ 06 ▾ 1994 ▾

Please ensure that the patient information referenced above is correct.

Do you attest to abide by the guidelines as specified above?



4. If ok, say continue

Patient Search    Drug Listing    Designation    My DEA Numbers

### SEARCH TERMS REVIEW

Search Terms: Shields Keri, Female, 05/06/1994



5. One of two results will be returned:

Patient Search    Drug Listing    Designation    My DEA Numbers

### CONFIDENTIAL DRUG UTILIZATION REPORT

Search Terms: Shields Keri, Female, 05/06/1994    Search Date: 08/26/2013 09:51:00

The Drug Utilization Report below displays all of the controlled substance prescriptions, if any, that your patient has filled in the last six months. The information displayed on this report is compiled from pharmacy submissions to the Department, and accurately reflects the information as submitted by the pharmacies.

This report was requested by: Stuart D Feinstein | Reference #: 265665

**There are no results for the search terms that you entered.**

Or a second set of results with a list of drugs that were prescribed.

Either way, there is a **Reference #** assigned



This report was requested by: [Stuart D Feinstein](#) | Reference #: 266050

6. Take this Number and put it into the EMR

7. Go the Rx

The screenshot shows an EMR interface with a navigation bar at the top containing 'Pt. Info', 'Encounter', 'Physical', and 'Hub'. Below this is a toolbar with various icons. The main area displays a list of prescriptions under the 'Rx' tab. The list has columns for 'Comme', 'Name', 'Strength', 'Formulatio', 'Take', 'Route', 'Frequenc', 'Duration', 'Disp', 'Refill', 'Auth', 'Stop D', and 'No'. The first row is highlighted in blue, and a blue arrow points to the 'Auth' column for this row.

Comme	Name	Strength	Formulatio	Take	Route	Frequenc	Duration	Disp	Refill	Auth	Stop D	No
Start	Adderall XR	10 mg	capsule, e	1 cap(s)	orally	once a da	30 day(s)	30				

8. And click on the Auth Box



The screenshot shows a dialog box titled 'Auth No (Adderall XR)'. It has two main sections: 'Predefined' on the left, which is currently empty, and 'Custom' on the right. The 'Custom' section has a text input field and a numeric keypad with buttons for digits 0-9, a decimal point, and a 'C' button. There are 'Clear' and 'Add' buttons between the sections. At the bottom, there are '< Prev', 'Next >', 'Custom', and 'Close' buttons.

9. Copy the Reference # from the NYS web site

## CONFIDENTIAL DRUG UTILIZATION REPORT

<b>Search Terms:</b> Moorrissey Jacob, Male, 11/21/2005	<b>Search Date:</b> 08/26/2013 10:00:16
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The Drug Utilization Report below displays all of the controlled substance prescriptions, if any, that your patient displayed on this report is compiled from pharmacy submissions to the Department, and accurately reflects that

This report was requested by: Stuart D Feinstein | Reference #: 266050

**There are no results for the search terms that you entered.**

10. And paste it into the Auth field on the Box above. Click ADD and then Close Box

Auth No (Adderall XR)

Predefined Custom Clear Add

Auth # Here

0	1	2	3	4	5
6	7	8	9	.	C

It will now show up in the Rx

Rx Cur Rx Add Remove Education Formulary Pop Up Generate Hx By Id Code Group

Comme	Name	Strength	Formulatio	Take	Route	Frequenc	Duration	Dispi	Refill	Auth	Stop De	No
Start	Adderall XR	10 mg	capsule, e	1 cap(s	orally	once a da	30 day(s)	30		Auth		

And it is now part of the medical Record.

11. You can also paste it into the comment field in the RX and then it will show on the Rx as well.

Print Rx

New & Refilled Prescriptions

<input checked="" type="checkbox"/>	Rx Name	<input type="checkbox"/> No Sub	<input type="checkbox"/> Gen.	<input type="checkbox"/> Msg.	<input type="checkbox"/> Cont.	Comments
<input checked="" type="checkbox"/>	Start Adderall XR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Auth # Here

